



POSITION DESCRIPTION

CONFLUENCE AMERICORPS PROGRAM

The Confluence AmeriCorps Program advances environmental equity through innovative partnerships with local organizations in the Portland metropolitan area. We offer life-changing service opportunities that engage members at the intersection of environmentalism and social justice while promoting individual leadership and development. This position is a dynamic combination of serving with a Project Partner on a dedicated project (80%) and engaging in professional and leadership development opportunities alongside a member cohort (20%). www.confluencecenter.org

EQUITY & INCLUSION

Confluence does not discriminate against any person or group on the basis of race, age, creed, color, religion, national origin or ancestry, gender identity, ability, sexual orientation, expression, pregnancy, parents/guardians with children, or veteran status. Confluence is committed to a diverse workplace, and to supporting our members and staff with ongoing equity trainings and career development opportunities. Confluence, like many environmental programs, has historically been a predominantly white space, and in an effort to decolonize dominant structures of oppression, **we strongly encourage people of color to apply.**

Confluence provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

DATES OF SERVICE

February 21, 2024 – August 9th, 2024 (5 ½ months – 900 hours)

POSITION TITLE

Environmental Program Specialist



PROJECT PARTNER

Reynolds Learning Academy - Reynolds Learning Academy, Reynolds School District

www.reynolds.k12.or.us

POSITION SUMMARY

This position is in partnership between the Confluence Environmental Center, AmeriCorps Program, and Reynolds School District. The Reynolds School District is pleased to extend this service opportunity for a committed change agent who has a passion for student service and environmental health. The Multnomah Youth Cooperative (MYC) program at Reynolds Learning Academy (RLA) has an opening for an AmeriCorps Member to support environmental education and reduce dropout rates with alternative high school students. This 5 ½ -month appointment will incorporate student engagement by developing student recruitment and outreach strategies (30%), coordinating and conducting education and enrichment activities with RLA students in an outdoor setting (30%), and conducting public relations outreach (20%). This position collaborates alongside an experienced MYC Program Coordinator and MYC Crew Leader.

The Member will also participate in Confluence led leadership development activities which include: Leadership Development Training Series, optionally completing a Change Agent Project (CAP), team meetings, National Service events and other self-directed development opportunities (20%).

ESSENTIAL FUNCTIONS (to include, but not limited to):

- Organize and coordinate student recruitment activities that will engage students from diverse backgrounds.
- Plan and lead environmental education activities for K-12 students with low-incomes.
- Serve with staff to develop bilingual and low literacy educational and outreach materials.
- Research volunteer needs and create volunteer leadership opportunities for underrepresented student groups.
- Conduct outreach to inform communities about resources and opportunities.
- Compile a resource guide to assist staff and community members in planning future projects.
- Gather student and project impact data.
- Complete and submit all necessary paperwork and reports in a timely manner; attend and complete all training and service requirements; wear Confluence uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
- Abide by program and AmeriCorps policies. Under no circumstances will Members be asked to perform prohibited activities outlined in the approved grant.

POSITION REQUIREMENTS

- Strong desire to promote environmental stewardship and education to underserved communities.
- Able to take the lead on the development of individual learning goals, project learning goals, measurable outcomes, timelines and reporting.
- Willingness to conduct necessary outreach, collaboration and recognition of community-based partners.
- Ability to communicate and interact in a positive, professional manner with various populations including diverse student groups, staff, stakeholders, volunteers and the general public.
- COVID-19 vaccine and booster required.
- Willingness/openness to learn about and discuss racial equity and social justice issues.
- Ability to serve as part of a diverse team.
- Regular and reliable attendance and dependability.
- AmeriCorps Members must be: 18 years of age or older at beginning of service term; U.S. citizen, national or lawful permanent resident; in possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award; able to commit to the full term of service; able to successfully pass a fingerprint criminal history background check and satisfactory report from the National Sex Offender Public Website (NSOPW) prior to the start of the position.

PREFERRED QUALIFICATIONS

- Strong understanding of the culture and community of East Multnomah County.
- Experience working with diverse populations including building relationships with youth from immigrant or refugee populations, youth of color, youth with special needs or limited economic resources.
- Valid driver's license and clean driving record.
- Understanding of the region and green spaces around the Portland area.
- Deep interest and commitment to natural resource issues and education.
- Desire to participate on several week-long overnight fieldtrips (expenses covered by MYC program).

MEMBER BENEFITS INCLUDE

- \$9,960 living allowance paid over the 6-month term of service (approx. \$1,660 monthly, before taxes)
- \$3,697.50 education award (qualified student loans and/or education expenses)
- Loan Forbearance
- Health Care Insurance
- Child Care Reimbursement
- \$100 Training Fund
- Professional Leadership Certificate, Trainings and Networking opportunities including staff trainings through RLA
- May be eligible for Supplemental Nutrition Assistance Program (SNAP)
- Monthly TriMet passes available
- Cost-free program related travel experiences

PROJECT LOCATION & TRANSPORTATION INFORMATION

- Service will take place on site at the office: 20234 NE Halsey St., Fairview, OR 97024
- On bus line 77
- Various partner location sites around the Portland Metro Area

HOW TO APPLY

STEP 1: Apply to Project Supervisor: *(Conducts first round interviews and recommends top candidates to Confluence)*

Email the following items to rsandy@rsd7.net, 503-768-7794:

- **Résumé**
- **Cover letter (1 page)**
- **Contact information for three references (name, title, relationship, email & phone)**

STEP 2: Interviews: If selected, you will be offered an interview with the project partner.

Top candidates will then be sent to Confluence, who will conduct a second interview before making a decision and offering a position.

QUESTIONS ABOUT CONFLUENCE OR AMERICORPS?

Ashlie Tainer | Operations Coordinator | 503-719-6779 | atainer@confluencecenter.org